

## London & South East Education Group (LSEEG) Finance Committee

### Agenda and Membership 2021/22 for

London South East Colleges (LSEC)  
London South East Academies Trust (LSEAT)

**Meeting Day:** Wednesdays: **Running Time:** 1730-1930

Meeting Term 1 10<sup>th</sup> November 2021  
Meeting Term 2 16<sup>h</sup> March 2022  
Meeting Term 3 29<sup>th</sup> June 2022

### Members/Attendees

**Chair:** Allan Carey LSEC Governor

**Members:** Stephen Howlett, CBE, DL LSEC Governor  
Dr Tom Pey LSEAT Trustee  
Charles Yates LSEAT Trustee  
Dr Sam Parrett, CBE (Group Principal & CEO)  
TBC LSEC Governor

**Clerk:** **Jennifer Pharo** **Clerk to the Committee**

**Officers:** John Hunt Group CFO & Deputy CEO LSEAT  
David Lambert LSEC Deputy CEO & Principal  
Neil Miller LSEAT Deputy CEO Academies

## **AGENDA**

**Not all Items will be covered at every Committee Meeting**

- 1. Apologies and declarations of Interests**
- 2. Minutes of previous meeting**
- 3. Action Log**
- 4. Matters Arising**  
**Timely or adhoc operational or strategic items**
- 5. Financial Performance**
  - 5.1 Monthly Management Accounts
  - 5.2 Recruitment
  - 5.3 Resourcing and Financial Planning
  - 5.4 KPIs
- 6. Property & Capital Reports**
  - 6.1 Estates Strategy Update
  - 6.2. Capital Updates
  - 6.3 Estates Update
- 7. Policies**
  - 7.1 Treasury Management
  - 7.2 Tuition Fees
  - 7.3 Other
- 8. AOB**
- 9. Date of Next Meeting**

## Business Cycle Items for Finance Committee

<b>Term 1 Autumn</b>	<b>Term 2 Spring</b>	<b>Term 3 Summer</b>
Committee Terms of Reference	Financial Performance Report	Financial Performance Report
Financial Performance Report	Management Accounts	Management Accounts
Management Accounts	Enrolment Report	Applications Report
Enrolment Report	Tuition Fee Policy	Budget for forthcoming Year
Property/Estates Report	Property/Estates Report	3 Year Financial Plan
Treasury Management Policy	ESFA Finance Record	Property/Estates Report
		Annual Review of Financial Regulations